

Everyone who comes into contact with children and their families has a role to play in safeguarding the welfare of children. At Westbourne Academy, safeguarding is considered everyone's responsibility. It forms part of the wider safeguarding system for children and we have a duty of care to keep children safe and to enable the best outcomes for all.

KEY CONTACTS WITHIN THE ACADEMY



Designated Safeguarding Lead (DSL)
Mrs Carol Clarke
Tel: 07850 922577



Deputy Designated Safeguarding Lead (DDSL)
Mrs Kim Jacobs
Tel: 07850 922641

The safeguarding of our students has three main elements:

1. Prevention through the creation of a positive academy atmosphere and the teaching and pastoral support offered to students.
2. Protection by following agreed procedures, ensuring staff are trained and supported to respond appropriately and sensitively to safeguarding concerns.
3. Support to students who have been abused or witnessed abuse. Abuse can be defined as physical, emotional, sexual or neglect.

Our academy will:

1. Establish and maintain an environment where students feel safe and secure, are encouraged to talk, and are listened to.
2. Ensure that students know that there are adults within the academy who they can approach if they are worried or are in difficulty.
3. Include activities and opportunities in the curriculum, which equip students with the skills they need to stay safe from all forms of abuse and to stay safe online.
4. Ensure that, wherever possible, every effort will be made to work closely with parents, the local community and outside agencies.

Visitors to our academy are expected to:

1. Sign in and out at reception.
2. Wear a visitors badge, that is visible, at all times.
3. Behave and conduct themselves in a manner that is appropriate for an institution that works with young people.



- Safeguarding is everyone's responsibility
- The needs of the child are paramount
- The need for help is identified early
- Anyone with a concern for a child should make a referral

KEY CONTACTS WITHIN THE LOCAL AUTHORITY

Customer First (Children's Services): 0808 800 4005

Suffolk Police: 01473 613 500 /101

OTHER KEY INFORMATION

Suffolk Safeguarding Partnership:
www.suffolksp.org.uk



Child Exploitation and Online Protection (CEOP):
www.ceop.police.uk



Working Together to Safeguard Children:
www.workingtogetheronline.co.uk

In safeguarding and promoting the welfare and wellbeing of children, we will act in accordance with the following legislation and guidance:

- Keeping Children Safe in Education (2026)
- Working Together to Safeguarding Children (2023)
- The Safeguarding Vulnerable Groups Act 2006
- Section 157 of the Education Act (2002)
- The Education (Independent Academy Standards) Regulations 2014
- The Domestic Abuse Act (2021)
- PACE Code C (2019)
- The Equality Act (2010)
- The Human Rights Act (1998)
- Sharing nudes and semi-nudes: advice for education settings working with children and young people (2024)
- Working together to Improve Academy Attendance (2024)
- Children Missing Education (2013)
- Searching, Screening and Confiscation (2022)
- General Data Protection Regulation (2018)
- Information Sharing: Advice for Practitioners (2024)
- Behaviour in Schools Advice for Headteachers and Academy Staff (2022)
- Prevent Duty (2021)
- Criminal Exploitation of Children and Vulnerable Adults: County Lines Guidance (2018)
- Statutory Framework for the Early Years Foundation Stage (EYFS)
- Children's Wellbeing and Schools Act 2026
- Crime and Policing Act 2026
- Cyber Security Standards for Schools and Colleges (DfE)
- Generative AI: Product Safety Expectations (DfE)

At Westbourne Academy, we work with social care, the police, health services and other agencies to promote the welfare of children and protect them from harm. Children includes everyone under the age of 18.

In compliance with the Key Safeguarding Employment Standards, all members of staff, governors and volunteers will:

- be appropriately qualified
- have the relevant employment history
- have the necessary checks carried out
- have enhanced Disclosure and Barring Service checks (DBS)
- have access to safeguarding training every year, as well as regular updates

All child protection concerns will be acted on immediately. The following indicators are listed under the categories of abuse:

- Physical Abuse
- Neglect
- Emotional Abuse
- Sexual Abuse



- ▶ Have you got a problem?
- ▶ Need a hand?
- ▶ Nobody to turn to?
- ▶ Nobody listening?
- ▶ Don't know what to do?

To view all of our policies in full please visit
www.westbourne.attrust.org.uk/our-academy/academy-policies

Current safeguarding issues are listed below. This is not an exhaustive list and, as new policy guidance and legislation develops within the remit of Safeguarding, the policy will be renewed and updated in line with the Suffolk Safeguarding Partnership and Local Authority.

Attendance	Female Genital Mutilation (FGM)
Breast Ironing / Flattening	Forced Marriage
Child Criminal Exploitation (CCE)	Honour Based Abuse
Child on Child Abuse	Online Safety
Child Sexual Exploitation (CSE)	Private Fostering
Children Missing from Education	Radicalisation and Extremism
County Lines	Upskirting
Domestic Abuse	Harmful Sexual Behaviour

For advice if you are worried, please contact the Designated Safeguarding Lead or Deputy Designated Safeguarding Lead.



If you have any problems at school, at home, with your family or friends, or in the local community please don't suffer in silence. Go to the student page on our academy website and click on SHARP. Or type the following into your browser: <https://westbourne.thesharpsystem.com/>



Use our **confidential** online tool to report it and I will do whatever I can to help. If I don't know myself, I will know someone else who can help you.

This is a **confidential** online service to stop you, a friend or someone you have seen from suffering.

Mrs C Clarke
Designated Safeguarding Lead (DSL)

NSPCC
HELPLINE
0800 800 5000
help@nspcc.org.uk