

Part 6 – WA Risk Assessment –June 2021

COVID-19 Additional Daytime Cleaning Procedure

Academy Transformation Trust and our cleaning service provider have worked together to develop an approach to the management of infectious diseases by adapting our cleaning provision due to COVID-19.

Our approach to cleaning/hygiene can be summarised as:

- Hand sanitiser units to be located on the wall in each classroom to allow children to clean hands on re-entry to classroom after toilet breaks, break and lunch times.
- Posters are displayed throughout the academy reminding pupils, staff and visitors to wash their hands, e.g. before entering and leaving the academy.
- Pupils, staff and visitors are encouraged to wash their hands with soap or alcohol-based sanitiser (that contains no less than 60% alcohol) and follow infection control procedures in accordance with the DfE and PHE's guidance.
- Students required to clean the desk/ chair after each lessons with antibacterial wipes that are then disposed of in a closed lidded bin.
- Antibacterial wipes and spray to be used in every room and surface and door handles, ensuring any bacteria and infection risk is mitigated.
- Deep cleans have been completed or scheduled with our cleaning services partner, prior to opening.
- If students or staff fall ill, or show symptoms of COVID-19, the area will be cleared and a deep clean undertaken.
- If student/staff suffer confirmed case of COVID-19, class space closed for 72 hours and then medical clean using a fogging device is completed.
- Additional cleaning resource at each academy, to provide support during re-opening.
- Weekly meeting conference call with cleaning supplier to adapt arrangements and manage risk during this period.

Traditional cleaning hours will be maintained to ensure that all areas of the academy receive a thorough clean, combating the spread of infection with a particular focus on the at-risk areas and areas of heavy use, during the phased re-opening of our academies.

In addition to the regular cleaning hours, additional resource is being mobilised to provide cleaning throughout the academy, whilst pupils and staff occupy teaching spaces.

One of the cleaning team will be onsite between 09:00 - 15:30 each day to provide additional services and deliver the following specification of cleaning throughout the day to high priority/risk areas in each block on site (Cleaning resource is still under review and further cleaners may be added):

Toilet Facilities

After each designated toilet break, and after any additional use, the following will take place:

- Anti-bacterial wipe down of door handles
- Anti-bacterial wipe down of toilet flushes/handles
- Anti-bacterial wipe down of sinks, basins, and taps
- Anti-bacterial wipe down of soap dispensers

- Anti-bacterial wipe down of mirrors
- Disinfectant and clean of any spillages on floor.

Classrooms

At the end of each school day, the following cleaning will take place where feasibly possible:

- Anti-bacterial wipe down of student desks
- Anti-bacterial wipe down of student chairs
- Anti-bacterial wipe down of teacher's desk
- Anti-bacterial wipe down of teacher's chairs
- Anti-bacterial wipe down of any additional surfaces in use or present in the room (side benches/tables/laptop/fixed PC's)
- Anti-bacterial wipe down of door handles
- Anti-bacterial wipe down of light switches
- Anti-bacterial wipe down of hand sanitiser dispensers (fixed and loose)
- Clean of any spillages on floor using appropriate products to kill bacteria on the surface
- Empty closed lid bins and dispose of any rubbish.

Corridors

The following will take place throughout the day while corridors are unoccupied:

- Anti-bacterial wipe down of door handles
- Anti-bacterial wipe down of door push plates
- Anti-bacterial wipe down of light switches
- Anti-bacterial wipe down of glass panels/surfaces
- Clean of any spillages on floor using appropriate products to kill bacteria on the surface.

Stairwells

The following will take place throughout the day while corridors are unoccupied or directly after heavy use:

- Anti-bacterial wipe down of handrails/bannister
- Anti-bacterial wipe down of all glass surfaces/panels
- Clean of any spillages on floor using appropriate products to kill bacteria on the surface.