

Part 3 - Westbourne Academy Risk Assessment COVID-19 – June 21

Hazard/ Activity	Persons at Risk	Risk	Control measures in use	Residual Risk Rating HIGH MED LOW	Are Existing Controls Adequate?	
					Yes	No*
Insufficient first aid materials or trained persons in an emergency due to number of staff available in the academy, because of self-isolation, illness or an underlying condition.	Students Staff Visitors	Ill health incidents	<ul style="list-style-type: none"> Large group games can take place within bubble groups with equipment cleaned regularly. Outdoor breaks to be supervised and staggered to meet social distancing with students and staff remaining in bubble groups. PPE is provided for the administering of First Aid at the academy when social distancing cannot be met. Procedure for first aid and medication during COVID-19 is available on the academy website. The response time for an ambulance for persons to reach the hospital is estimated at 10 minutes. The academy has a sufficient number of first aiders. ATT Online LMS training system offers the following training for all staff: <ul style="list-style-type: none"> First Aid Work (3-year refresher training) First Aid Appointed person First Aid/Riddor Regular refresher training is undertaken prior to expiry date by the nominated first aid personnel, to ensure competence/knowledge is up to date. (Training expiry dates can be extended by up to 3 months. (Applies to certificates expiring on or after 16.03.2020). 	MEDIUM	YES	

			<ul style="list-style-type: none"> • A first aid list is displayed in the academy. • A 999 call will be made for any serious injuries that are beyond the capabilities of the trained first aid persons. 			
Insufficient trained First Aiders in an emergency, due to number of staff available in the academy, because of self-isolation, illness or an underlying condition.	Students Staff Visitors	Ill health incidents	<ul style="list-style-type: none"> • There is a sufficient number of first aiders to provide first aid treatment for the number of staff and students in the academy, at all times. • 20 staff have Emergency First Aid (6 hour) • Sufficient first aiders to provide cover for holidays, illness, etc. • All staff are aware of how to summon first aid assistance. • Accident forms are used to record serious incidents. • ATT accident reporting process to be followed and accident report forms emailed to AccidentReporting@academytransformation.co.uk • There must be no illegal items in the first aid kits, i.e. aspirin, paracetamol, creams etc. • A list of first aiders, including level of training, on site during opening hours is displayed and made available to parents online • Continue to follow the most recent information from the Government / guidance from Health Protection Team (HPT) & Public Health England (PHE), this guidance obviously takes precedence. 	MEDIUM	YES	